



Local Agency Formation Commission  
2222 M Street  
Merced, CA 95340  
Phone (209) 385-7671 / Fax (209) 726-1710  
www.lafcomerced.org

Date: July 18, 2018  
To: LAFCO Commissioners  
From: Bill Nicholson, <sup>BN</sup> Executive Officer  
RE: Consideration of Change in Day of LAFCO Meetings  
**(Agenda Item VII. B.)**

The Commission has modified the day of the week, week of the month and starting time of Commission meetings many times during the last four years. The most recent change was approved in December 2017, moving the starting time for the meeting from 9:00 am to 10:00 am. Back in April of 2014, the Commission changed the day of the week and week of the month of the LAFCO meeting from the fourth Thursday to the third Wednesday of the month in order to avoid a meeting conflict for one of the commissioners. A conflict currently exists for Commissioner McDaniel who is on the Executive Board of the Rural County Representatives of California, a 35 county association of rural counties who promote and lobby for the interests of rural counties like Merced.

While the County Alternate Commissioner (currently Commissioner Espinosa) can attend and vote in the place of the regular county member when a regular County Commissioner is absent, changing the day or possibly the week of the Commission meeting could allow Commissioner McDaniel to participate more regularly. Related to the previous item on today's Commission Agenda, if Commissioner McDaniel was elected as Chairperson of the Commission, he would want to attend every Commission meeting unless an unusual conflict arose.

If the Commission is willing to consider a change of the meeting day or week, the main options are: 1) to hold the meeting on the fourth Thursday of the month as had been the practice prior to 2014; or 2) to continue holding the meetings on Wednesdays, but switch to the first Wednesday of the month. The second and fourth Wednesdays are not available as the County Planning Commission uses the Board chambers on those days.

Alternatively, changing to a different day or week of the month than those listed could be an option, although coordination with the calendar for the use of the Board Chambers will be necessary for any change in meeting day. These and other options will be open for consideration at the continued discussion of this item.

#### Action Requested

Take action to retain the current LAFCO meeting time, or select an alternate day or week to meet fitting the Commissioner's schedules.