



Local Agency Formation Commission
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Date: March 21, 2018
To: LAFCO Commissioners
From: ^{BN} Bill Nicholson, Executive Officer
Re: Update on Historic Microfilm Conversion Project
(Agenda Item VII.A.)

With authorization from the Commission, the Executive Officer sent out a focused request for proposal to five firms who provide data conversion services, requesting proposals to convert 8 rolls of historic LAFCO Microfilm files to an electronic data format. In response two proposals were received, the first from "Tier Five" with a bid just under \$1,100. The second proposal was from "ViaTRON" proposing to provide the conversion at no charge. Instead, they request to list Merced LAFCO as client reference as they expand their services into the Central Valley.

As a result, after successfully entering a contract with ViaTRON, the Commission will not need to approve a budget transfer to cover any consultant costs for this work.

REQUESTED ACTION

This item is presented for information only and no action is requested.